


8/31/2018

VOL STATE WINNIES' BY-LAWS

ARTICLE I – NAME

The name of this organization shall be the Vol State Winnies, Tennessee State Club (hereinafter referred to as the Club) chartered in the state of Tennessee by Winnebago International Travelers (hereinafter referred to as WIT) on the 18th day of October, 1976.

ARTICLE II – STATE CLUB COLORS AND EMBLEM

The Club colors are orange and white. The Club symbol is the shape of the state of Tennessee with David “Davey” Crockett in the center.

ARTICLE III – PURPOSE

The purpose of these By-Laws shall be to manage the Club in such a manner as not to conflict with:

1. All WIT By-Laws
2. Directives from the WIT General Manager
3. These By-Laws
4. Roberts’ Rules of Order

ARTICLE IV - OBJECTIVE

The objective of this WIT State Club shall be to assist in protecting members’ rights as private RV owners, to provide for a frequent interchange of travel ideas, to assist in the formation of new chapters as needed in the State of Tennessee and to guide and assist these Chapters as set forth in the WIT By-Laws.

ARTICLE V – MEMBERSHIP AND DUES

Section 1 – Membership

- A. Membership shall be open to anyone who is a member in good standing of WIT. Said membership shall be contingent upon prompt payment of Club dues. Dealer and Honorary Club members may be named as outlined in the WIT By-Laws. Any member of the Club who sells their Winnebago Industries manufactured unit and does not buy another Winnebago Industries manufactured unit within 90 days will be dropped from the membership rolls and notification of such action will be sent to WIT. Honorary members may be asked to pay extra costs incurred such as meals.
- B. Admission to the Club shall not be denied because of sex, race, religion, marital status, color, or nationality.

Section 2 – Dues

- A. The annual dues for the Club shall be recommended by the Board of Directors and accepted by a majority vote of the members, at a duly authorized meeting of the Vol State Winnies, or a majority vote via mail or email ballot.
- B. Members not renewing their membership and dues paid by the end of the November meeting shall be dropped from the membership rolls.

ARTICLE VI – ELECTION OF OFFICERS

- A. Club officers shall be elected at the Annual Meeting in October/November and serve in accordance with the WIT By-Laws.
- B. The officers shall be installed at the Annual meeting and shall hold office for one year.
- C. WIT shall be furnished a “Change of Officers” notification listing the newly elected Club Officers and the Membership roster for the current year.

ARTICLE VII – OFFICERS

Section 1 -- Elected

The officers shall be a President, a Vice President, a Secretary, and a Treasurer. They shall all perform the duties that usually pertain to these respective offices as defined in both the WIT and Club By-Laws.

Section 2 – Duties

A. President

- 1) Leads the membership and coordinates affairs and events.
- 2) Presides at all meetings of the Club and Board of Directors, offer recommendations and suggestions for consideration, and in case of a tie, shall cast the deciding vote.
- 3) Appoints committees as needed and serves as chairman of all except the nominating committee. Committee members serve at the pleasure of the president and may be excused without cause.
- 4) Ensures all provisions of the WIT and Club By-Laws are followed.
- 5) Notifies WIT immediately of any accident or injury which occurs during any outing, meeting or rally.
- 6) Actively recruits new members and pursues new chapters.
- 7) Talks to dealers and coordinates and assists local chapters with Show and Tell programs.
- 8) Encourages members to participate in Club or chapter functions.
- 9) Works with the Central Area WIT Representatives.
- 10) Requests certificate of insurance from the WIT office, if required by campgrounds or fairgrounds.
- 11) Follows up with each officer to be sure all duties are being performed.
- 12) Attends outings of other clubs or chapters as often as possible.

B. Vice President

- 1) Presides over meetings, if the president is absent.
- 2) Actively recruits new members and works to retain current members
- 3) Responsible for planning Spring (April) State Outing
- 4) Coordinates with Chapter Presidents and arrange and lead at least one “Show and Tell” with authorized Winnebago Dealers annually

- 5) Actively participates in planning of State Rally and GNR
- 6) Assists the president in coordinating affairs and events.

C. Secretary

- 1) Keeps accurate up-to-date records of the Club membership.
- 2) Following the election of new officers, submits a complete roster and listing of new officers to the WIT office and the Area Rep. A roster is required annually.
- 3) Notifies WIT of any status changes of Club officers occurring during the year.
- 4) Creates and distributes a bi-monthly Club newsletter
- 5) Records the proceedings of all meetings of the membership and its Executive Board.
- 6) Submits information on Club outings and Who's Inviting Travelers to the WIT Club News editor.
- 7) Handles correspondence for the Club.
- 8) Maintains custody of the Club By-Laws and Charter.

D. Treasurer

- 1) Receives safeguards and keeps accurate records of all Club funds in the name of the Club.
- 2) Develops and maintains detailed cost and cost breakdown for state outing, rallies and GNR suitable for effective cost management and budget development for future events
- 3) Develops budgets for upcoming events and submit to Club President for approval
- 4) Monitors expenses for Club outings, rallies and GNR to assure compliance with established budget.
- 5) Submits written reports that provide: cash balance, disbursements and projected expenses quarterly to the Club President and leadership team.
- 6) Provides a verbal financial report, including cash on hand, disbursements and projected expensed at each meeting of the Club.
- 7) Disburses funds only for authorized purposes upon receipt of documented invoices or receipts. In the absence of the Treasurer, the President is authorized to disburse funds.
- 8) Orders and distributes authorized patches, logos and other Club related materials for all member upon requests
- 9) Collects dues, fees for Club outings and rallies and assures all members maintain their active status
- 10) Verifies that all members and applicants for membership are members of WIT.

E. Immediate Past President

- 1) Serves as an advisor to the president.
- 2) Serves as a member of the Executive Board.

F. Executive Board of Directors

- 1) The Executive Board (hereinafter referred to as the Board) shall consist of all elected officers of the Club and its Chapters and shall be chaired by the Club President.
- 2) The immediate past president shall be a member of e Board and serve as an advisor to the President.

- 3) All Club Chapter Presidents shall serve as members of the Board. However, a Chapter President may appoint an officer or appointed representative of his Chapter to sit and vote at the Executive Board meeting.
- 4) Other positions such as wagon master, director, chaplain, youth coordinator, and additional vice presidents may be elected by the Club, but these positions do not serve on the Board of Directors
- 5) The Board will not make any binding decisions affecting the membership. Board recommendations shall be presented to the membership by the President for their ratification

Section 3 - Compensation

- A. President: The office of President of a state club or local chapter shall not hold office more than five consecutive one-year terms. A partial term shall not count as a term served. Upon fulfilling their one-year term as President, the member will receive a complimentary one-year extension of his/her national membership if the club or chapter has received the Club or Chapter of Excellence status for that current year. If the Club or Chapter did not receive Excellence status, the member will receive a six-month membership extension as a thank you from WIT Club for the time of service. Complimentary membership will not be refunded.
- B. Vice President: The office of Vice President may be exempted from the above term limit requirement. Upon fulfilling their one-year term as Vice President, the member will receive a complimentary six-month extension of his/her national membership if the club or chapter has received the Club or Chapter of Excellence status for that current year. If the Club or Chapter did not receive Excellence status, there will be no extension. Complimentary membership will not be refunded.
- C. Secretary or Treasurer: The offices of Secretary and Treasurer may be exempt from the above term limit requirements. Upon fulfilling a one-year term, and if the club or chapter receives Excellence status, the member will receive a complimentary six-month extension of his/her national membership. If the club or chapter did not receive Excellence status, there will not be extension. If one member is both secretary and treasurer for the club or chapter, only one extension will be awarded.

ARTICLE VIII – COMMITTEES AND APPOINTEES

A. Committee Formation

- 1) Committees may be formed and chaired by the President, except for chairing the Nominating Committee.
- 2) All committees shall serve until the end of their task or the end of the fiscal year.
- 3) Committee members shall be selected from the entire membership.
- 4) Shortly after the installation of officers, the Board shall propose a slate of candidates for each elective office. The committee shall present their slate to the membership so that it may appear in a newsletter to the membership at least 30 days prior to the next October/November meeting and be voted upon at that meeting. This committee will elect its own Chairman. This committee shall propose a slate of Club members who are willing to assume the duties of the elective offices for the next year. Other nominations may be made from the floor at the time of the elections.

B. Appointees

- 1) If a vacancy occurs in the line of elected officers, the Board shall appoint a successor who will hold that office for the un-expired term. If the vacancy is in the office of the President, the vice-president shall become the President until the end of the un-expired term.
- 2) An Audit Committee shall be appointed as covered in Article XIV of these By-Laws.

ARTICLE IX – MEETINGS

- A. The Club will have regular meetings at least four times per calendar year, if at all practicable. The dates will be fixed by the Club at the beginning of each year.
- B. Special meetings of the Club, Board, or committees may be called by the President at his discretion.
- C. Special meetings of the Nominating Committee may be called by the Nominating Committee Chairman.
- D. A meeting quorum shall be met when 20% of the membership is reached.

ARTICLE X – VOTING

A. Proxy and Absentee Ballots

There will be NO Proxy or absentee ballots allowed at any Club meeting or election. VSW can call for a vote of members via a mail or e-mail ballot.

B. Voting:

Each qualified adult member will be entitled to one vote per person. This means that only those members of record on the date of the meeting notice are eligible to vote.

ARTICLE XI – CLUB EXPENSES AND FISCAL YEAR

A. Expenses

Club expenses will be paid by the Treasurer upon receipt of a verified bill.

B. Fiscal Year

The fiscal year shall begin with December of each year and end the following November.

ARTICLE XII – MEMORIALS

- A. Upon the notification to the Club of the death of a Club member, a memorial gift will be sent by the Treasurer in the amount of \$25.00.
- B. Upon notification to the Club Secretary of an illness of a Club member, a get well card will be sent by the Secretary or designated appointee.

ARTICLE XIII – AUDIT AND INVENTORY

Prior to the election of new officers, the outgoing Club President shall appoint a committee of no more than three non-officer members to audit the books of the Treasurer, and at least two members to audit all other

equipment and other possessions of the Club. These tasks are to be completed as soon as possible but no later than the next following campout.

ARTICLE XIV – BY-LAW AMENDMENTS

These By-Laws may be amended by a majority vote of the members present at any regular meeting of the Club, provided a quorum is present or by majority vote of all members via mail or e-mail ballot. The proposed amendments shall have been communicated to all members prior to the meeting in writing. All changes must be approved by WIT.

ARTICLE XV – ENFORCEMENT OF BY-LAWS

Discipline, suspension, or charter revocation of a chapter or member will be handled as outlined in the WIT By-Laws.

ARTICLE XVI – MEETING AGENDA

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Introduction of guests/non-members
- E. Reading of minutes of previous meeting by Secretary
- F. Reading of financial report by Treasurer
- G. Old Business
- H. Election of Officers (October/November meeting)
- I. New Business
- J. Program
- K. Adjournment

ARTICLE XVII – STATE CLUBS AND LOCAL CHAPTERS

1. Pursuant to the stated purpose and objectives of the WIT Club, the members are encouraged to join together into clubs and chapters.
2. All the above-named clubs and chapters shall abide by the following basic rules:
 - A. To be a member of any club or chapter, the person or persons must be members of the WIT Club. Any WIT Club member may join any club or chapter providing they meet the requirements of the club or chapter.
 - B. Non-WIT Club member owners of a Winnebago Industries' RV may be guests of a club or chapter a maximum of two times without becoming a member.
 - C. Owners of non-qualifying units (anything other than a Winnebago Industries of Country Coach motorhomes or towables) may NOT attend club or chapter functions as a guest (except at a Friendship Outing).
 - D. State clubs and local chapters may hold a Friendship Outing no more than once every 12 months to invite non-Winnebago Industries' RVs to further the spirit of fellowship and to encourage owners of a Winnebago Industries' RVs to join the WIT Club. This outing must be authorized by the Consumers Engagement Manager and preannounced in the WIT Club News. Requests for approval must arrive at least four months prior to the event.